

Principles for funding CB POB projects

1. The funding awarded to the Project may be spent on:
 - 1) Research equipment.
 - 2) Remuneration:
 - a) Remuneration of the project researchers employed by the Warsaw University of Technology may be paid under the contract of employment or as additional remuneration for project work paid on an hourly basis or as a lump sum, in compliance with the Remuneration Regulations at the Warsaw University of Technology.
 - b) Remuneration of the project researchers not employed by the Warsaw University of Technology, including students and doctoral students, shall be paid under a civil-law agreement.
 - c) The monthly amount of total remuneration paid in all implemented projects within all current editions of CB POB competitions may not exceed PLN 2,500 gross for a researcher (including no more than PLN 2,000 as part of one project) and PLN 3,000 for the Head of the project. If remuneration in the project is variable, the monthly remuneration shall be an average value from the total period of the research project implementation.
 - 3) Other costs:
 - a) Materials and reagents, small laboratory equipment, external services, etc.
 - b) Costs of proofreading and publication of the research results in a renowned publishing house or journal
 - c) Conference attendance (solely related to the presentation of the results) and a few-day long (up to 7 days) study visits in domestic and foreign centres
 - d) Other costs justified by the project scope
2. Indirect costs amount to 15% of direct costs and shall be divided into 5% of general costs and 10% of faculty costs, in compliance with the Regulation 22/2020 of WUT Rector, excluding the equipment with an individual value exceeding PLN 10,000.
3. Changes to the estimated project costs:
 - 1) In the event of changing the costs in the categories of the estimated project costs, the amount of the awarded funding may not increase.
 - 2) No funding transfers between the categories shall breach the limits in individual categories as defined in the Regulations of the competition (if applicable).
 - 3) Funding transfers between cost categories specified in the application amounting up to total 15% of „Total direct costs”, as compared to the primary amount specified in the estimated costs, shall not require the consent of the Head of CP POB.
 - 4) Funding transfers between annual periods shall not require the consent of the Head of CP POB.
 - 5) Changes that do not require the consent of the Head of CP POB shall be reported to the Project IDUB Office in writing or in an electronic format.
 - 6) Funding transfers between cost categories specified in the application amounting to over total 15% of „Total direct costs”, as compared to the primary amount specified in the estimated costs, shall require the consent of the Head of CB POB and signing an Annex to the Agreement on the scope of estimated project costs constituting Appendix 2 to the Agreement.
4. Principles for transferring funding between the units in the case of inter-faculty and inter-institute projects:
 - 1) In the case of inter-faculty/ inter-institute projects in which the funding shall be distributed between appropriate implementing units, estimated costs including costs of the whole

project as distributed between the units shall be attached to the application for a research project.

- 2) Project costs within internal subcontracting shall be recorded in accounting books in specially separated orders.
- 3) Orders in the SAP system shall be created pursuant to an internal agreement signed between the Applicant's parent unit, which has been granted the funding for the project implementation, and the unit responsible for the partial implementation of the tasks.
- 4) The copy of an internal agreement shall be immediately submitted to the Project IDUB Office.